



**LGT Capital Partners Ltd.**  
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## Analyst program – Private Markets Program Management

LGT Capital Partners is a leading alternative investment specialist with USD 75 billion in assets under management and more than 550 institutional clients in 44 countries. An international team of over 600 professionals is responsible for managing a wide range of investment programs focusing on private markets, liquid alternatives and multi-asset class solutions. Headquartered in Pfäffikon (SZ), Switzerland, the firm has offices in New York, Dublin, London, Paris, Frankfurt, Vaduz, Dubai, Beijing, Hong Kong, Tokyo and Sydney.

### Job information

The Private Markets Program Management team acts in between the various private markets investment management teams (private debt, private equity, infrastructure, real estate) and relationship managers. The team is responsible for a variety of activities throughout a fund's lifecycle from establishment to termination including preparation of marketing documentation and providing responses to various questionnaires from clients and prospect clients.

The Private Equity Analyst Program is a 2-year full-time employment with the opportunity for outstanding candidates to continue their career at LGT Capital Partners. The position is located in Switzerland (near Zurich).

The anticipated start date is **as soon as possible** and the Program includes continuous on-the-job training.

Your responsibilities as an analyst in the Private Markets Program Management team include:

- Develop various marketing materials, especially presentations and due diligence questionnaires;
- Thoroughly analyze portfolio developments to prepare review materials to existing clients;
- Prepare responses to ad-hoc requests from clients, prospect clients and relationship managers relating to investment programs and mandates;
- Work closely together with the investment management, investment controlling, legal and compliance teams to ensure consistent communication and data output;
- Compose market analysis through independent market research;
- Participation in various projects to support the team.

### Requirements

- Master degree in business, economics, finance, accounting, communications or similar subject;
- Excellent German (at least C2 level) and good English writing and communication skills;
- Self-starter personality with an international mindset;
- High attention to detail and accuracy;
- Strong communication and organizational skills;
- Pro-active and motivated team player;
- Excellent MS office skills.

### Application & contact information

Application link: [https://lgt.wd3.myworkdayjobs.com/lgtcurrentvacancies/job/Pffikon/Analyst-program---Private-Markets-Program-Management\\_JR955-1](https://lgt.wd3.myworkdayjobs.com/lgtcurrentvacancies/job/Pffikon/Analyst-program---Private-Markets-Program-Management_JR955-1)

For further information, please contact our Junior HR Manager, Ms Cassandra Fritschi at +41 55 415 96 16